

# **Code of Conduct**

The Code of Conduct is developed by Management and the Committee to ensure all members and guests understand the standard of behaviour expected at Rondebosch Golf Club, or as a representative of Rondebosch at other clubs. Rondebosch Golf Club is committed to providing an environment that is free of discrimination, harassment and intimidation for members, employees and guests. Unacceptable behaviour towards members, guests or staff will not be tolerated and disciplinary processes will be considered in all cases.

Members, guests and visitors should adhere to the standards set by the club on the course and in the clubhouse. Upon payment of membership or green fees, members and guests have given consent and are bound by rules and restrictions set by the club. Failing to meet the standards is seen as a breach of conduct and members, guests and visitors will be penalized accordingly, and within regulations set out in the constitution and amended by the committee. All members will be liable for any breach, whether by themselves or by their guests.

Breaches of Code of Conduct include, but are not limited to, the following:

### On course:

- a) Care of the golf course
  - Failure to repair pitch marks
  - Failure to rake or smooth bunkers
  - Failure to replace divots
- b) Failure to adhere to the dress code
- c) Failure to abide by the local rules and R&A rules
- d) Foul and abusive language
- e) Abuse of clubs and/or the course
  - Throwing and/or breaking clubs
  - Defacing or damaging on course signage
  - Damaging course equipment, tee markers, flagsticks, rakes, ball washers etc.
- f) Being disrespectful of other players, marshals or staff.
- g) Misuse of social media

- Criticizing or disrespecting Rondebosch Golf Club or their staff via any social media platforms
- h) Acting in a manner contrary to the spirit of the game
- i) Absence of fair play

#### Clubhouse:

- a) Rondebosch Golf Club has a zero tolerance for abuse, harassment or any form of intimidation.
- b) Smoking within the clubhouse or any place other than the designated smoking area is a violation.
- c) Excessive consumption of alcohol is not permitted by law. Please do not be offended if restricted.
- d) Damaging clubhouse property is an offence

## **Complaints**

Members and guests are encouraged to report any and all breaches or violations of the code of conduct and/or any rules, policies and regulations set out by management and the committee. It is in everyone's best interest if the code of conduct is followed, and all complaints made will be handled with sensitivity, respect and anonymity. All complaints should be put in writing and emailed to the General Manager and/or the Golf Manager. The input of members and guests is of immense value to the club as we wish to create an environment that is positive, inviting, equal and in good spirit of the game.

## **Disciplinary Procedure**

- All complaints and breaches will be addressed by the General Manager and/or the Golf Manager.
- The complaint and/or breach will be presented to the committee for further review and investigation.
- The committee along with management will assess the breach and/or the validity of the complaints in a formal meeting.
- The committee has the right to call a disciplinary hearing to address the breach
- Any and all decisions made by the committee will be according to the constitution, the law and club rules.
- All decisions made by the committee will be final.

**Code of Conduct approved by Executive Committee**